

Asking for Reasonable Accommodations:

Read and understand the requirements for obtaining accommodations on the GED Tests. Keep in mind that your documentation must provide sufficient rationale for any disability-related accommodations.

- Provide as much past history as possible, such as educational, medical, and developmental histories.
- If your disability has an impact on a specific test format or interferes with how information can be delivered (auditory vs. visual) or with how you express your answer, contact GEDTS to see what accommodations may be available.
- Accommodations for taking the GED Tests must be tied to the functional limitations of your disability. If you have a documented disability that limits your ability to process information, then extra time on the GED Tests may be a reasonable accommodation for you; however, a reader for the tests or audiocassette version may not be.
- If you think you have a disability and need guidance on what to do, talk with the GED Examiner or other professionals who can provide you with answers and assistance.
- Requesting accommodations for the GED Tests can be a lengthy process. You may need to get updated documentation from a licensed professional or request records from a previous school. Be sure to return your completed form to the Chief Examiner at least one month before the scheduled testing date to allow time for your request to be reviewed.
- Stay positive and focused on gathering all the information you may need. This will help you as you work through the accommodations request process.

Once You Hear from Your Chief Examiner:

- Double-check the accommodations letter to be sure you understand what accommodations will be provided. You don't want any surprises on the day of the test.
- Many accommodations require practice if you have never used them before. Make sure you are familiar with the approved accommodation and ask your professional diagnostician or counselor to explain how an accommodation might work for you.
- If you have any questions, contact the Chief Examiner at your testing center.

On the Day of the Test, Remember to:

- Get a good night's sleep the night before the test and arrive early so you have time to prepare and relax.
- Bring necessary paperwork with you to the testing center, such as registration forms and photo ID with signature.
- Stay relaxed and confident. Don't let yourself become anxious.
- Be comfortable and alert.
- After you have received instructions to begin testing, scan the entire test booklet immediately.
- Read the test directions slowly and carefully.



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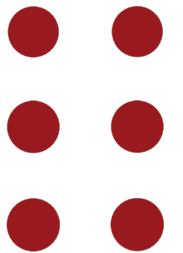
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Item #311306

Tips for Candidates with Disabilities



Braille



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General Educational Development
Testing Service

REQUESTING ACCOMMODATIONS ON THE GED TESTS

If you have a disability that could keep you from taking the GED Tests in the way they are usually given, you might be entitled to receive reasonable testing accommodations. Depending on the nature of your disability, you can ask your local GED Testing Center for one or more of the following **Request for Testing Accommodations** forms, as applicable to your situation.

- If you have a physical and chronic health disability—such as blindness, low vision, deafness, a hearing impairment, or a mobility impairment—ask your local GED Testing Center for the **Request for Testing Accommodations—Physical/Chronic Health Disability form**.
- If you have a learning or cognitive disability—such as dyslexia, dyscalculia, receptive aphasia, or written language disorder—ask your local GED Testing Center for the **Request for Testing Accommodations—Learning and Other Cognitive Disabilities form**.
- If you have an emotional or mental health disorder—such as bipolar, Tourette’s syndrome, or schizophrenia—ask your local GED Testing Center for the **Request for Testing Accommodations—Emotional/Mental Health form**.
- If you have Attention-Deficit/Hyperactivity Disorder—ask your local GED Testing Center for the **Request for Testing Accommodations—Attention-Deficit/Hyperactivity Disorder form**.

You also may download these forms from www.gedtest.org. Your local GED Testing Center will provide information needed to complete the required form, which you should return to the same testing center. Please note that forms will not be accepted for the approval process until they have been signed by the Chief Examiner at the testing center.

Each request is considered on an individual basis. If the accommodations are approved, your local GED Examiner will arrange to conduct the testing with the approved accommodations. Accommodations are provided at no additional charge.

If you think you have a disability but don’t have documentation, contact your state’s Vocational Rehabilitation Office. The National Rehabilitation Information Center (NARIC) can assist you with locating your state’s

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vocational rehabilitation office. You can call NARIC at (800) 346-2742 (V); (301) 459-5900 (V); or (301) 459-5984 (TTY); or e-mail the Center at naricinfo@heitechservices.com.

If you are a person with a disability, please do not hesitate to request appropriate and reasonable accommodations when you take the GED Tests.



ACCOMMODATIONS MAY INCLUDE, BUT ARE NOT LIMITED TO:

- Audiocassette edition
- Braille or large-print editions
- Vision-enhancing technologies
- Use of video equipment
- Use of a talking calculator or abacus
- Use of a sign-language interpreter
- Use of a scribe
- Extended time
- Supervised extra breaks
- Use of a private room
- One-on-one testing
- Other reasonable accommodations as warranted, based on individual need

Some accommodations do not need approval. Please check with your local GED Testing Center for additional information.

TIPS FOR GED CANDIDATES WITH DISABILITIES

Preparing Your Request for Testing Accommodations Form:

- Remember that you must demonstrate that you have a disability that justifies the accommodation(s) you are requesting. Disabilities must be properly documented by a licensed professional.
- Make sure your documentation is current, according to GEDTS guidelines.
- Be sure to sign the signature line of the **Request for Testing Accommodations** form. If you are under the age of 18, a parent or guardian also must sign.
- Be sure the professional diagnostician has completed all of the appropriate sections. Your advocate may assist you by copying information from your medical or educational records onto your **Request for Testing Accommodations** form(s).
- Talk with your parents, siblings, former teachers, and others to obtain the necessary medical, educational, and developmental records and histories.
- Documentation from your physician, psychologist, or counselor describing your disability should be provided and turned in with your **Request for Testing Accommodations** form(s).
- Be sure you have indicated on the request form the type of accommodations you are requesting (for example, extended time or use of a talking calculator).
- Old records documenting a disability are better than no records. While updated testing may be needed, this information establishes a record of a disability and historical data, and will be useful to diagnosing professionals or your physician.
- If your documentation is not current, schedule time with your GED Examiner to discuss other possibilities.
- **Help us help you!** Give the GED Examiner as much information as possible to support your request for testing accommodations. Some of this information should be documented on the **Request for Testing Accommodations** form.
- Assessment measures provide only half the story. Provide information about difficulties you have had with specific subjects while in school (such as reading, writing, and math). For example, were you in any special classes while in school because you performed poorly or below average?